

RESOLUTION OF THE TOWNSHIP OF IRVINGTON, NJ

No. **DRF 15-1229-134**

Date of Adoption **DECEMBER 29, 2015**

APPROVED AS TO FORM AND LEGALITY ON THE BASIS OF FACTS SET FORTH BY

[Signature]
Treasurer

PRESENTED BY COUNCIL MEMBER **COX** SECONDED BY **FREDERIC**

AWARDING A BID FOR MUNICIPAL PAYROLL SERVICES

WHEREAS, bids for Municipal Payroll services were publicly advertised in the New Jersey Star Ledger on October 26, 2015 with a deadline for bids to be submitted on November 24, 2015; and

WHEREAS, one bid was received and publicly opened; and

WHEREAS, said bid was referred to the Chief Financial Officer (CFO) and Payroll Supervisor; and

WHEREAS, the bid satisfied the bid requirement; and

WHEREAS, the Chief Financial officer has recommended award should be made to the following firm: Balance Point, 65 Harristown Road, 3rd floor, Glenn Rock, NJ 07452.

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for Municipal Payroll services be awarded to Balance Point, 65 Harristown Road, 3rd floor, Glenn Rock, NJ 07452 on the basis of their lowest, responsive, responsible bid for an amount not to exceed \$75,000.00 starting on January 01, 2016 until December 31, 2016; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT RESOLVED that the required Certification of Availability of Funds in the amount not to exceed \$75,000.00 for the payroll services will be obtained from the Chief Financial Officer contingent on the adoption of the Calendar year 2016 budget.

RECORD OF COUNCIL VOTE

X = Indicates Vote N.V. = No Vote A.B. = Absent

COUNCIL MEMBER	YES	NO	N.V.	A.B.	COUNCIL MEMBER	YES	NO	N.V.	A.B.
BURGESS, 1ST VICE PRESIDENT	X				JONES, 2ND VICEPRESIDENT	X			
COX	X				LYONS	X			
HUDLEY	X				FREDERIC, PRESIDENT	X			
INMAN				X					

PRESIDENT OF COUNCIL *[Signature]* MUNICIPAL CLERK *[Signature]* DATE **DEC 29, 2015**

I hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Municipal Council. In witness whereof I have hereunto set my hand and the Corporate Seal of the Township of Irvington.

MUNICIPAL CLERK *[Signature]* DATE **12/29/15**

ADMINISTRATOR ☐ ASSESSOR ☐ BLDG ☐ CFO ☐ COLLECTOR ☐ COURT ☐ ENGINEER ☐ FIRE ☐ HEALTH ☐ HOUSING ☐ INIC ☐ JUDGE ☐ LEGAL ☐ LIBR ☐ LICEN ☐ MAYOR ☐ OCDP ☐ PARKS ☐ PAYROLL ☐ POLICE ☐ PUBLIC SAFETY ☐ DIR ☐ PUBLIC WORKS ☐ PURCHASING ☐ SEC ☐ PB/ZBA ☐ TRAFFIC ☐ ZONING ☐ OFF ☐ DLGS ☐ GNCD ☐ OTHER(S): _____